

# Stoney Glen South Association Board Monthly Meeting Minutes

P.O. Box 2356  
Chester, VA 23831  
Web: [www.stoneyglensouth.org](http://www.stoneyglensouth.org)

**MEETING CALLED BY:** SGS Association Board President

**TYPE OF MEETING:** Monthly Meeting

**DATE:** Thursday, April 11, 2019

**TIME:** 7:00pm

**LOCATION** 10310 Memory Lane #2e  
Chesterfield, VA 23832

## Board of Directors (BOD) and Associated Officers

President, John Racer

Vice President, Vacant

Chair, Community Relations, Vacant

Treasurer, Michael Forinash

Recording Secretary, Edna Willis

Correspondence Secretary, Vacant

Chair, Maintenance; Director-at-Large, Edward Burgos,

Chair, ARB; Director-at-Large, John Racer

Chair Neighborhood Watch Committee, Ed Hooker

Chair, Landscape Committee, Vacant

## **I. MEETING CALLED TO ORDER**

**John Racer**

Meeting was called to order by the President, John Racer at 7:00 pm. Edna Willis, Ed Hooker and Ed Burgos were present. Mike Forinash was not in attendance. Five new volunteers also attended the meeting.

## **II. AGENDA**

The President went through and discussed the agenda and explained each committee chair gave a status report during the meet. He asked the volunteers how they would like to participate.

## **III. DISCUSSION with VOLUNTEERS**

The President explained there are two openings on the Board; both will have a single vote. No one's vote counts more than the next vote.

Question: What are the duties of the Correspondence Secretary? Response: Prepares newsletter, gets printed at Wilson graphics and gives to Neighborhood Watch Chair who distribute to Block Captains. Block Captains are asked to deliver within the next 2 days. Post minutes to website by sending to Karen to actually place on website. Question: We have someone managing the website? Yes,

Board Members should not chair committees but due to lack of participation, that is the way we currently operate.

Landscape – Kenny's landscaping cuts the grass and this year we added planting flowers in the contract. Brief discussion about the contract and if others could bid with a reply of yes when the contract is up for renewal, gives us a bid for consideration. Yard of the month, sign in Alan's garage.

Neighborhood Watch duties discussed - pulled and posted crime report and Chesterfield Newsletter to the website and next door. Did anyone realize out of the last 5 months, there were 3 suicides in the neighborhood?

Maintenance – Broken fence not fixed yet; Doggie bags still out

Question: Where is the doggie station that fell down? Response: Alan's house.

Treasurer - We have an accountant, Tawanda and a Treasurer Mike Forinash who is not here tonight

Community Relations – set up community events such as Yard Sales, movie night, holiday decorations, etc.

ARB – Due to lack of time to properly perform the duties, we turned identifying violations to the accountant's office. Tawanda hired a person to go around the neighborhood, indicate violations and perform the associated administrative duties.

Question: What does the HOA due? Response: Basically pay bills and fix things

Question: What can we do about the playground? Response: We had a company come to a meeting and give us a presentation and a quote for upgrading the playground. Quote was 95,000.00. If you have company, bring quote to Board.

Question: What do you really need the volunteers to do? Response: We usually have a planning meeting; have not done as yet so we don't have specific projects. Bring ideas and projects to the table and we can vote.

We need a quorum to even approve the minutes which we don't always have. It will be okay if you want to sign up for a Board member just to see how it goes. If you feel overwhelmed, reach out to the Board members. Question: How do we go about being on the Board? Response: There is one Board member per household: President-sign checks with Treasurer; Vice President has a vote; Treasurer has to have accounting background; Recording Secretary, take minutes at meetings; Director-At-Large doesn't have specific duties but can vote and provide input. We operate just like any other organization. Bottom line we are just trying to do the best thing for the subdivision.

Question: Is there a book with all this information listed? Response: No, there should be an SOP

There is a lack of communication in the neighborhood

Question: Who will be involved in the planning meeting? Response: Typically we would do this at the annual meeting so we can start with ideas from the neighborhood. One of the volunteers suggested we could ask for donations to assist with cleaning up the playground. There are so many people in the neighborhood that own businesses. Mulch is put down by Kenny's. If you have ideas send to Ed Burgos.

Would like to volunteer first to see what it is like. Question: Can volunteers be on more than one committee? Response: Yes volunteers can be on as many committees as you like.

New Volunteers:

Correspondence Secretary – Mrs. Cicely Crooks

Community Relations – Mrs. Angie Mancipe

Neighborhood/Block Captain – Mr. George Mancipe

Vice President – Mrs. Deborah Lopez

ARB – Mrs. Latisha Edwards

**IV. MEETING MINUTES**

**All**

Minutes from March meeting and Annual Meeting were distributed via email. March minutes were accepted and approved and will be placed on the website.

**V. COMMITTEE AND REPRESENTATIVE REPORTS**

**A. Treasury Report and Update**

**Michael Forinash**

Discussed profit and loss and balance sheet were presented and discussed. Receivables lower than last month. Expenses are about as usual. Kenny landscaping is still the largest expense for the month. Total income for the month of January; account balances reflect Checking – \$50,343.78, Money Market – \$107,741.66 and Accounts Receivable – \$28,966.57.

**B. Community Relations**

**Vacant**

No Report

**C. Architectural Review Board (ARB)**

**John Racer**

1 new application

**D. Correspondence Secretary**

**Vacant**

No Report

**E. Maintenance**

**Edward Burgos**

Old Business- Potholes  
When will our roads be repaved? That is determined by VOT  
What was the outcome of the fence at the playground? Response: Not resolved yet  
Fence broken at Tooley

**F. Neighborhood Watch/Block Captains**

**Ed Hooker**

Crime report pulled and posted on next door  
March County newsletter updated and posted on next door

**G. Landscaping**

**Vacant**

No Report

**VI. OLD BUSINESS:**

**John Racer**

None

**VII. NEW BUSINESS:**

**John Racer**

None

**VIII. NEXT MEETING:**

2<sup>nd</sup> Thursday, May 9, 2019, 7:00pm, 10310 Memory Lane #2e

2<sup>nd</sup> Thursday, June 13, 2019, 7:00pm, 10310 Memory Lane #2e  
2<sup>nd</sup> Thursday, July 11, 2019, 7:00pm, 10310 Memory Lane #2e  
2<sup>nd</sup> Thursday, August 8, 2019, 7:00pm, 10310 Memory Lane #2e

**IX. ADJOURN MEETING**

**John Racer**

Meeting adjourned at 8:44pm.

Edna Willis  
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**Board Recording Secretary**

April 11, 2019  
\_\_\_\_\_  
**Date**