

Stoney Glen South Association Board Monthly Meeting Minutes

P.O. Box 2356
Chester, VA 23831
Web: www.stoneyglensouth.org

MEETING CALLED BY: SGS Association Board President

Board of Directors (BOD) and Associated Officers

Wayne Wright, President

Dennis Calloway, Vice President, Chair, Community Relations

Michael Forinash, Treasurer

Edna Willis, Recording Secretary

Melissa Burgess, Correspondence Secretary

Edward Burgos, Chair, Maintenance; Director-at-Large

John Racer, Chair, ARB; Director-at-Large

Judy Cunningham, Chair, Landscaping Committee

Ed Hooker, Chair Neighborhood Watch Committee

TYPE OF MEETING: Monthly Meeting

DATE: Thursday, November 15, 2016

TIME: 7:00pm

LOCATION: 10310 Memory Lane #2e
Chesterfield, VA 23832

I. MEETING CALLED TO ORDER

Wayne Wright

Meeting was called to order by the president, Wayne Wright at 7:02 p.m. Dennis Calloway, Edna Willis, Michael Forinash, Melissa Burgess, and Ed Burgos, were present. Judy Cunningham, Ed Hooked and John Racer were not present.

II. EXECUTIVE SESSION

All

Treasurer Michael Forinash made a motion to go into Executive Session to discuss litigation and personnel matters; motion seconded by Vice President Dennis Calloway; motion passed unanimously.

The board members met with the HOA's attorney, Mr. Jerry Wright. The board discussed general overview of the typical collections process such as Review of Account, Lien Warning Letter, Lien Filed, Civil Suit and Post-Judgment Collection Activity.

Executive session closed at 8:00 P.M.

President Wayne Wright opened the Regular meeting session at 8:05p.m.

III. MEETING MINUTES

All

Minutes from the October meeting was distributed via e-mail for review. One correction identified, which was corrected. Michael Forinash made a motion to accept the meeting minutes as corrected. Dennis Calloway seconded the motion. The motion passed unanimously. October meeting minutes were approved to be entered into the Association records. Approved minutes will be put on the website.

IV. COMMITTEE AND REPRESENTATIVE REPORTS

A. Treasury Report and Update

Mike Forinash

Treasurer reports were distributed via e-mail and at the meeting. Treasurer presented the treasury report; balance sheet, and the profit and loss statements were discussed. Total income for the month of October; account balances reflect Checking – \$24,623.10, Money Market – \$52,334.66, and Accounts Receivable – \$21,442.92

When collection report is received, will forward to board members, contact Treasurer if you have questions.

2017 Draft Budget was discussed and will be ready for approval at the December meeting. Dennis Calloway asked if the Timsbury easement/Irrigation Improvement was put on hold. Wayne Wright answered it is still on the table and that he is currently working this issue.

Wayne Wright briefed the delinquent assessment sheet. 5 liens and 2 civil suit documents was processed. There was a general discussion on whether to place a lien or go to court. Suggestion –review the delinquent report with lawyer monthly in order to seek attorney Recommendations.

B. Community Relations

Dennis Calloway

Dennis Calloway is still working on Holiday Décor contest rules and instructions. Instruction and rules will be sent via e-mail by Friday.

Dennis Calloway tabled a discussion about additional lighting in the subdivision; Ed Burgos said he would check with Dominion to get more information.

C. Architectural Review Board (ARB)

John Racer

No Report

D. Correspondence Secretary

Melissa Burgess

Need comments for fall newsletter NTL 18 Nov 2016. Next newsletter will be published Nov/Dec 16.

Stoney Glen South’s website need to be updated.

Melissa tabled a discussion about comments posted on “Next Door” site. Wayne Wright stated the board agreed not to respond to any complaint posted on “Next Door” site. All inquiries/ complaint must go through proper channels (Stoney Glen South’s website) before the board will take action.

E. Maintenance

Edward Burgos

Front entrance way lights not working at Timsbury Pointe.

Kenny’s landscaping repaired fence at playground and tree damaged fence at front entrance alone Brander Bridge road. Replacement cost for damaged fence - \$780.00.

F. Neighborhood Watch/Block Captains

Ed Hooker

Chesterfield County Crime report and newsletter was posted on “NEXT DOOR”.

G. Landscaping

Judy Cunningham

No Report

V. OLD BUSINESS:

None

VI. NEW BUSINESS:

Discussion Item: Lawn care contract.

Kenny's Landscaping contract will expire Dec 2016. Need to prepare a statement of work to solicit new bids. We must find a qualified contractor willing to perform all required scope of work for our sub-division.

Action Item: Adopt 2017 Meeting and Community Event Schedule.

Edna Willis, Recording Secretary requested to postpone the agenda items until next meeting. She is still working on a draft Meeting and Community Event Schedule.

VII. NEXT MEETING:

2nd Thursday, December 8, 2016, 7:00pm, 10310 Memory Lane #2e

2nd Thursday, January 12, 2017, 7:00pm, 10310 Memory Lane #2e

2nd Thursday, February 9, 2017, 7:00pm, 10310 Memory Lane #2e

Annual Meeting - 4th Tuesday, February 28, 2017, 7:00pm, Carver Middle School

VIII. ADJOURN MEETING

Meeting adjourned at 8:30pm

Wayne Wright

Edna Willis

Board Recording Secretary

November 15, 2016

Date