

Stoney Glen South Association Board Monthly Meeting Minutes

P.O. Box 2356
Chester, VA 23831
Web: www.stoneyglensouth.org

MEETING CALLED BY: SGS Association Board President

Board of Directors (BOD) and Associated Officers

Wayne Wright, President

TYPE OF MEETING: Monthly Meeting

Dennis Calloway, Vice President, Chair, Community Relations

DATE: Thursday, July 14, 2016

Michael Forinash, Treasurer

TIME: 7:00pm

Edna Willis, Recording Secretary

LOCATION: 10310 Memory Lane #2e
Chesterfield, VA 23832

Melissa Burgess, Correspondence Secretary

Edward Burgos, Chair, Maintenance; Director-at-Large

John Racer, Chair, ARB; Director-at-Large

Judy Cunningham, Chair, Landscaping Committee

Ed Hooker, Chair Neighborhood Watch Committee

I. MEETING CALLED TO ORDER

Wayne Wright

Meeting was called to order by the president, Wayne Wright at 7:03p.m. Dennis Calloway, Michael Forinash, Edna Willis, Melissa Burgess, John Racer, Ed Hooker and Judy Cunningham were present. Edward Burgos was not present.

II. MEETING MINUTES

All

Minutes from the June meeting were distributed via e-mail for review. No additions or deletions noted. Michael Forinash made a motion to accept the minutes as written and Wayne Wright seconded the motion. Motion passed unanimously. Minutes were approved to be entered into the Association records. Approved minutes will be posted on the website.

III. HOA's Attorney meeting

Board members met with the association's attorney, Jerry Wright, Partner.

Very detailed discussion occurred that encompassed retainer client vs flat fees, collections, liens, civil suit, types of board meetings and sending out violations. This was a very in-depth and informative session. Mr. Jerry Wright encouraged all board members to attend a free legal seminar where additional information is available.

IV. COMMITTEE AND REPRESENTATIVE REPORTS

A. Treasury Report and Update

Mike Forinash

Financial statements were distributed during the meeting. Collection report was distributed via e-mail. Discussion consisted of total income for the month of June; Expenses to the landscaper and the attorneys, \$2,422.19; account balances reflect Checking – \$44,957.24, Money Market – \$52,314.45, and Accounts Receivable – \$24,366.39.

Treasurer will instruct our accountant to write-off small balances (usually \$10 or less) for delinquent assessments.

Wayne Wright sent invoice for doggie trash bags and gave Tawanda invoice for National Night Out deposit for equipment.

Melissa Burgess indicated that all budget and financials statement were posted to the SGS website.

B. Community Relations

Dennis Calloway

We have already postponed 2 movie nights due to weather conditions. A question was tabled "Have we come to a point to say stop the "movie nights?" A brief discussion ensued and resulted in a unanimous agreement to continue with "movie night" and target a movie theme suitable for teenagers.

Will post "movie night" signs and place an advertisement on "Next Door" social site.

Dennis Calloway is still working on Holiday event rules and instructions.

C. Architectural Review Board (ARB)

John Racer

33 violations, 2 new applications, 5 applications approved and need additional information from 1 new and 1 old application.

Discussed violation procedure – notification states 30 days the violation will be checked for completion.

D. Correspondence Secretary

Melissa Burgess

Melissa Burgess will be out of town and not available for a few months.

All minutes and financials have been posted to the website.

E. Maintenance

Edward Burgos

No Report -- Edward Burgos not in attendance

Wayne Wright stated he picked up doggie trash bags for the waste stations.

John Racer stated there is one pothole still on Faraday and Beachmere streets. Wayne Wright will update and touch base with Ed Burgos.

F. Neighborhood Watch/Block Captains

Ed Hooker

Crime report put on next door. "National Night Out" signs are posted at front entrance.

- Registered and signed up with Chesterfield County for "National Night Out".

We are missing one block captain within the neighborhood.

G. Landscaping

Judy Cunningham

Yard of the month sign, certification, and gift were presented to:
Fred and Patricia Nolen Family on Faraday Dr

Judy Cunningham asked if planting flowers could be added to the landscaping contract budget.

V. OLD BUSINESS:

VI. NEW BUSINESS:

Tree Removal:

Discussion tabled to clarify tree removal procedures. Interpretation of beautification is subjective and different for each individual. However, once the committee identifies a violation, a notification letter is sent stating the violation and that there will be a relook to see if violation is corrected in 30 days

VII. NEXT MEETING:

- 2nd Thursday, August 11, 2016, 7:00pm, 10310 Memory Lane #2e
- 2nd Thursday, September 8, 2016, 7:00pm, 10310 Memory Lane #2e
- 2nd Thursday, October 13, 2016, 7:00pm, 10310 Memory Lane #2e
- 2nd Thursday, November 10, 2016, 7:00pm, 10310 Memory Lane #2e
- 2nd Thursday, December 8, 2016, 7:00pm, 10310 Memory Lane #2e

VIII. ADJOURN MEETING

Wayne Wright

Meeting adjourned at 9:07pm

Edna Willis

Board Recording Secretary

June 14, 2016

Date