

# Stoney Glen South Association Board Monthly Meeting Minutes

P.O. Box 2356  
Chester, VA 23831  
Web: [www.stoneyglensouth.org](http://www.stoneyglensouth.org)

**MEETING CALLED BY:** SGS Association Board President

**TYPE OF MEETING:** Monthly Meeting

**DATE:** Thursday, January 12, 2017

**TIME:** 7:00pm

**LOCATION** 10310 Memory Lane #2e  
Chesterfield, VA 23832

Board of Directors (BOD) and Associated Officers

Wayne Wright, President

Dennis Calloway, Vice President, Chair, Community Relations

Michael Forinash, Treasurer

Edna Willis, Recording Secretary

Melissa Burgess, Correspondence Secretary

Edward Burgos, Chair, Maintenance; Director-at-Large

John Racer, Chair, ARB; Director-at-Large

Judy Cunningham, Chair, Landscaping Committee

Ed Hooker, Chair Neighborhood Watch Committee

**I. MEETING CALLED TO ORDER**

**Wayne Wright**

Meeting was called to order by the president, Wayne Wright at 7:02 p.m. Michael Forinash, Ed Hooker, Dennis Calloway, Brian Leavitt, Ed Burgos, and Edna Willis were in attendance. Melissa Burgess, John Racer, and Judy Cunningham did not attend.

**II. MEETING MINUTES**

**All**

December meeting minutes was distributed via e-mail for review. There was one correction identified, Annual meeting time. Michael Forinash made a motion to accept the meeting minutes as corrected. Wayne Wright seconded the motion. The motion passed unanimously. November meeting minutes were approved to be entered into the Association records. Approved minutes will be posted on the SGS's website.

**III. COMMITTEE AND REPRESENTATIVE REPORTS**

**A. Treasury Report and Update**

**Mike Forinash**

Treasurer reports were distributed via e-mail and at the meeting. Treasurer presented the treasury report; balance sheet, and the profit and loss statements were discussed. Total income for the month of December; account balances reflect Checking – \$17,861.57, Money Market – \$52,347.35, and Accounts Receivable – \$17,884.49 Collection report- \$17,661.02

Wayne Wright stated the lawyers need to do a better job with providing a collection summary report. Also, an itemized summary is needed on what the attorneys are billing the association. Michael Forinash said he would contact the accountant for collection report details and he would contact the attorneys via written mail requesting an itemized billing list.

Due to the rise in attorney fees. Wayne Wright suggested that we should consider suspension of attorney services until we get itemized invoice report.

Brian Leavitt asked how many are delinquent and Dennis Calloway asked about the total delinquent dollar amount.

**B. Community Relations**

**Dennis Calloway**

No Report

**C. Architectural Review Board (ARB)**

**John Racer**

Two violations for October and November.

Two outstanding applications – a pool and a shed; six applications completed.

**D. Correspondence Secretary**

**Melissa Burgess**

No Report

**E. Maintenance**

**Edward Burgos**

Need replacement “Doggie Bags” for pet stations.

Pictures of sink hole and tree on fence were sent to you via email; add them to our Annual HOA meeting slide presentation.

Timsbury entrance light at are very dim. Lights operate on solar power. Maybe is it time for a replacement (bulb) light.

For snow removal; call VDOT about street clearing. VDOT policy is within 48 hours after the snow stops, VDOT is suppose to make the roads passable.

**F. Neighborhood Watch/Block Captains**

**Ed Hooker**

November/December crime report was posted on next door and the SGG website.

**G. Landscaping**

**Judy Cunningham**

Mrs. Judy Cunningham will step down as committee chair leader.

**IV. OLD BUSINESS:**

**Discussion Item: 2017 Budget**

Mike Forinash tabled a discussion and stated our Intent is to approve a balance budget. To balance the budget we need to take in \$64,760.00; we are projected to spend \$64, 760, hopefully we will not need to disburse all of it.

Invoices, letters, budget, and proxy cards will be sent out next week.

**Action ITEM:** Mike Forinash motioned to accept the “FY 2017 budget” as presented. Dennis Calloway seconded the motion. The motion passed unanimously.

**Discussion Item: SGS’s 2017 Meeting Schedule/Event Calendar.**

Brian Leavitt suggested we synchronize our “Yard Sale” dates with the other (Stoney Glen’s) subdivisions in order to get more traffic/support.

**Action ITEM:** Edna Willis motioned to adopt the “SGS’s 2017 Meeting Schedule/Event Calendar “as presented, Ed Burgos seconded. The motion passed unanimously.

**Discussion Item: Timsbury’s Entrance Easement Agreement**

Ed Hooker asked about the status. Wayne Wright is still working with our HOA’s Lawyers. HOA’s Lawyers have prepared the Easement Agreement Letter for property owners.

**V. NEW BUSINESS:**

**Discussion Item:** Annual HOA Meeting

Date; February 28, 2017 – Location: Carver Middle School.

Location confirmed: Security confirmed: Power point slides send your updates to Edna.

Invite for Board of Supervisor confirmed – Mrs. Dorothy Jaeckle: Need topic/Issue for Mrs. Jaeckle to address – 15 mins time slot allotted.

Proxy cards printed- Mike Forinash

Equipment needed: 1 ea. Projector – 1 PA system – Ed Burgos

Make 3 ea. Annual HOA Meeting signs include a message that homeowner assessment fees are due – Dennis Calloway

Post timeline/location for Annual HOA Meeting on “Next-Door “and SGS’s website – Ed Hooker

**VI. NEXT MEETING:**

2<sup>nd</sup> Thursday, February 9, 2017, 7:00pm, 10310 Memory Lane #2e

Annual Meeting - 4<sup>th</sup> Tuesday, February 28, 2017, 6:00pm, Carver Middle School

2<sup>nd</sup> Thursday, March 9, 2017, 7:00pm, 10310 Memory Lane #2e

2<sup>nd</sup> Thursday, April 13, 2017, 7:00pm, 10310 Memory Lane #2e

**VII. ADJOURN MEETING**

Meeting adjourned at 7:38pm

**Wayne Wright**

Edna Willis

**Board Recording Secretary**

January 12, 2017

**Date**