

**SGS Association Board Meeting  
January 4, 2010**

**The Board Meeting of the SGS Association, Inc. was called to order on January 4, 2010 at 7:10 P.M. In attendance were: President Kathleen Alexander, Vice President Lynn Wilkins, Treasurer Al Cunningham, Recording Secretary Wanda Kirk, Corresponding Secretary Tom Rylander, and Administrative Clerk Kathy Epps. Committee Chairs in attendance were: Judy Cunningham, Landscaping and Wanda Kirk, Block Captains.**

**Minutes of the December 7, 2009 meeting were approved as corrected.**

**The Treasurer presented the 2010 budget to the Board. After some discussion, the budget was approved as presented.**

**OLD BUSINESS**

**The date for the Annual Meeting has been set for February 23, 2010, 6:30 P.M., at Carver Middle School. The Corresponding Secretary will contact Ryan Homes and request someone from their company make a presentation at the meeting concerning the homes they are building in the development.**

**After some discussion, it was decided that a postcard reply for assignment of proxies would be included in the Annual Meeting mailing to the homeowners. The Bylaws to be voted on will also be included in the mailing. This mailing must go out by January 23, 2010 to comply with state law. There will be a meeting on January 20, 2010 at 14631 Glenmorgan Drive to prepare the mailing.**

**A further meeting was set for February 8, 2010 to work on the presentation for the Annual Meeting.**

**NEW BUSINESS**

**After discussion of the advantages of a larger Board, a motion was made and duly passed to increase the number of Board members from 5 to 7. Board members will be contacting individuals to run for election at the Annual Meeting.**

**Motion was made and passed to use a three-ring binder, with tabs, for the disclosure packets presented at closings to home buyers. The price of the disclosure packets will be decided after the cost of these binders is determined.**

**The Recording Secretary will have the Annual Meeting signs prepared to be placed at both entrances of the development.**

**March meeting date was set for March 8, 2010 at 14337 Woodleigh Drive.**

## **COMMITTEE REPORTS**

### **Landscape Committee—Judy Cunningham**

**Lighted holiday wreaths were placed at both the Baltustrol and Tooley entrances.**

**Two metal hose hangers will be purchased to be installed on the back of the entrance signs. These will keep the hoses off the ground and out of the way of the landscaper. The bill for these hangers will be presented at the February 2010 meeting.**

### **Bylaws Committee—Lynn Wilkins**

**A meeting was set for January 11, 2010, at 7 P.M., 14337 Woodleigh Drive, to finalize the Bylaws.**

### **ARB Committee---Tom Rylander**

**The Vice President will contact the SGS attorneys to ask them to prepare the assignment of rights letter providing SGS Association with the authority to enforce Covenant violations. This letter must be filed with the Chesterfield County Circuit Court.**

**Meetings scheduled for board members are as follows:**

**Bylaws Committee, January 11, 2010, 7 P.M., 14337 Woodleigh Drive**

**Board meeting to prepare mailing, January 20, 2010, 7 P.M., 14531 Glenmorgan Drive**

**Board meeting to prepare Annual Meeting presentation, February 8, 2010, 7 P.M., 4607 Tooley Drive**

**Annual Meeting, February 23, 2010, 6 P.M. for Board members & Committee Chairs, 6:30 P.M. for Association members, Carver Middle School**

**Routine Board meeting, March 8, 2010, 7 P.M., 14337 Woodleigh Drive**

**There being no further business to come before the Board, the meeting adjourned at 9:08 P.M.**

**Respectfully submitted,**

**Wanda L. Kirk  
Recording Secretary**