



SGS Association, Inc. Board of Directors & Committee Chair Meeting Minutes
Monday, February 16, 2009, 7pm
14112 Medinah Ct

Attendees:

	Attendance	Name	Function
Board	✓	Barbara Bankowski (BB)	President
	✓	Alan Cunningham (AC)	Treasurer
	✓	Kathleen Alexander (KA)	Secretary, Maintenance Committee Chair
		Bob Roop (BR)	Member
Committee Chairs		Joy Axe (JA)	Neighborhood Watch
	✓	Judy Cunningham (JC)	Landscaping
		Harvey Kirk (HK)	ARB
	✓	Wanda Kirk (WK)	Block Captains
		Vacant	Community Relations
Admin Support		Kathy Epps (KE)	Administrative Clerk

Minutes:

- ✓ Meeting called to order at 7pm
- ✓ Board carried motion to accept minutes as written from 2/2/09 meeting
- ✓ Financial issues
 - AC in process of completing 1099 for previous Administrative Clerk's 2008 wages
 - Reviewed past-due assessments for current and previous years
 - Assessments will be collected at annual meeting
 - AC provided KE with information on builder-owned lots
- ✓ Reviewed and revised presentation as necessary for annual meeting
 - **Action item: AC to provide KA with slides for Treasurer's Report**
 - **Action item: KA to contact Carver Middle School to determine wireless availability**
 - 51% representation is required for a quorum at the annual meeting, which includes homeowners, builders, and proxies
 - **Action item: KE to obtain proxies from builders**
- ✓ For a cumulative summary of action items, reference action item tracker
- ✓ Next Board/Committee Chair meeting scheduled for 3/2 at 14337 Woodleigh Dr
 - Board members to arrive by 7pm
 - Committee Chairs to arrive by 8pm
- ✓ Meeting adjourned at 9:21pm