



SGS Board of Directors & Committee Chair Meeting Minutes
Monday, February 2, 2009, 7pm
14112 Medinah Ct

Attendees:

	Attendance	Name	Function
Board	✓	Barbara Bankowski (BB)	President
	✓	Alan Cunningham (AC)	Treasurer
	✓	Kathleen Alexander (KA)	Secretary, Maintenance Committee Chair
		Bob Roop (BR)	Member
Committee Chairs	✓	Joy Axe (JA)	Neighborhood Watch
		Judy Cunningham (JC)	Landscaping
		Harvey Kirk (HK)	ARB
		Wanda Kirk (WK)	Block Captains
		Vacant	Community Relations
Admin Support	✓	Kathy Epps (KE)	Administrative Clerk

Minutes:

- ✓ Board carried motion to accept minutes as written from 1/5/09 meeting
- ✓ Accounting-related business
 - KE presented Board with account balances
 - **Action item: AC to issue 1099 to previous Administrative Clerk for 2008 earnings**
- ✓ Annual assessment-related business
 - Collection status – 129 outstanding for 2009 (excluding builder lots)
 - KE presented Board with letters received regarding increase in annual assessment
 - **Action item: AC to respond to letters**
- ✓ Annual meeting business
 - Mailing to be distributed prior to 2/10/09
 - 2nd annual assessment invoice
 - Annual meeting notice
 - Nominations
 - Proxy ballots
 - Information to be distributed at annual meeting
 - 2008 expenditures

- Board nominees – Kathleen Alexander, Young Chulson
- Tentative agenda is as follows:

Time	Agenda Item
6:15pm	Doors open – Pick up ballots, committee sign-ups, collect annual assessments
6:30pm	Introduction – Welcome, introduction of Board & Committee Chairs, introduction of new Board nominees, election
6:35pm	Slide presentation – Overview of past year accomplishments (e.g. reduction in landscaping budget from \$18k to \$8k), playground issue, etc.
7:00pm	Treasurer’s Report
7:30pm	Officers Miltenberger & Lamb on Neighborhood Watch
7:45pm	Q&A

- ✓ Committee updates
 - Landscaping – 1 landscaping bid received, at least 2 additional bids are being sought
 - Maintenance – **Action item: Research recourses for unpaved streets**
 - Website – Website to be demonstrated at annual meeting
- ✓ Miscellaneous items
 - **Action item: Disclosure packet checklist to be revised**
- ✓ For a cumulative summary of action items, reference action item tracker
- ✓ Next Board/Committee Chair meeting scheduled for 2/16 at 14112 Medinah Ct
 - Board members to arrive by 7pm
 - Committee Chairs to arrive by 8pm
- ✓ Meeting adjourned at 9:20pm