



**SGS Board of Directors & Committee Chair Meeting Minutes**  
**Monday, January 5, 2009, 7pm**  
**14112 Medinah Ct**

**Attendees:**

	Attendance	Name	Function
Board	✓	Barbara Bankowski (BB)	President
	✓	Alan Cunningham (AC)	Treasurer
	✓	Kathleen Alexander (KA)	Secretary, Maintenance Committee Chair
	✓	Bob Roop (BR)	Member
Committee Chairs	✓	Joy Axe (JA)	Neighborhood Watch
		Judy Cunningham (JC)	Landscaping
		Harvey Kirk (HK)	ARB
		Wanda Kirk (WK)	Block Captains
		Vacant	Community Relations
Admin Support	✓	Kathy Epps (KE)	Administrative Clerk

**Minutes:**

- ✓ Board carried motion to accept minutes from 12/19/08 meeting as written
- ✓ Board carried motion to accept Reeds Landing (RL) letter (see attached) formally authorizing operation of ARB for all properties with the exception of new construction. In addition, Board recognizes that, based on a verbal agreement, it has operated an ARB for the last 3 years. This letter formalizes said verbal agreement.
  - Original letter to be maintained with central files
  - **Action item: Central files to be established for all hard copy legal documentation and electronic files**
- ✓ Review of Treasurer's Report
- ✓ Collection of annual assessments
  - **Action item: 2<sup>nd</sup> billing letter to be distributed 2/15/09. Mailing will include proxy for annual meeting.**
  - Review of 1<sup>st</sup> billing letters that have been returned to sender
  - Assessments are owed by builder-owned lots that are both developed and un-developed
    - **Action item: KE to continue identification of builder-owned lots**



- Office Miltenburger has been replaced by Officer Lamb as Chesterfield County Police Department Neighborhood Watch Coordinator
    - **Action item: JA to contact Officer Lamb and ask that he present between 7:30-8pm at the annual meeting**
  - Landscaping
    - **Action item: JC to obtain estimates to have front grass area tilled prior to installation of new top soil**
  - Maintenance
    - Back flow valves need to be replaced in irrigation lines in front of shut off valves
    - **Action item: KA to call in repair of leaning Baltustrol stop/street sign**
    - AC repaired light in front of Tooley sign
  - ARB
    - Need additional committee member
    - Solicit involvement at annual meeting
  - Community relations
    - Need chair and members
    - BR recommended that block captains welcome new homeowners
    - KE can provide WK monthly list of new homeowners
    - **Action item: Need to request renters to provide HOA with their renter's agreement and the owner's mailing address (can be obtained from assessor's office)**
- ✓ Annual meeting recommendations
  - Comment card
  - Solicit committee involvement
  - **Action item: BR to provide projector for annual meeting**
- ✓ Next meeting scheduled for Tuesday, 1/20, 7pm at 14112 Medinah Ct
  - This will be a working meeting focusing on website development
  - Board members, HK, and WK to attend
- ✓ For a cumulative summary of action items, reference action item tracker
- ✓ Meeting adjourned at 9:06pm

# THE REED'S LANDING CORPORATION

PLANNERS • DEVELOPERS

3260 GREYWALLS COURT • POWHATAN, VIRGINIA 23139 • TEL. (804) 598-5959 • FAX (804) 598-4900

November 26, 2008

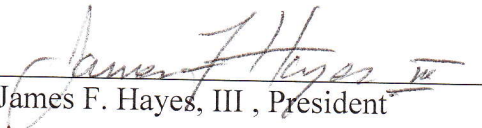
The Board of Directors  
Stoney Glen South Home Association, Inc.  
P. O. Box 2356  
Chester, VA 23831  
Attn: Barbara Bankowski, President

RE: Assigned Rights for Architectural Review Approval, Stoney Glen south Association, Inc.

Madam President and Board of Directors;

The Reeds Landing Corporation hereby this date assigns in part the rights to consents and approvals or make determinations for limited property improvements to the Stoney Glen Association, Inc. through an Architectural Review Board (ARB) appointed by the Stoney Glen South Association, Inc. Board of Directors within the Stoney Glen South Subdivision. The assignment in part is conveyed only for all improvements to existing properties with dwellings for additions to dwellings, fences, outbuildings or any other improvements requiring ARB approval in accordance with the bylaws; except explicitly not for new dwelling construction. The rights for Architectural Review and Approval for new dwelling construction shall remain the sole right of the Developer, Reeds Landing Corporation. This assignment is made in accordance with the declaration of Covenants and restrictions; Part IV, paragraph 4.10, Assignment of Rights, paragraph (a) on page 211 of book 4087.


Respectfully submitted,

  
James F. Hayes, III, President

STATE OF VIRGINIA,  
COUNTY OF Chesterfield, to-wit:

Subscribed, sworn and acknowledged before me by James F. Hayes, III this 8<sup>th</sup> day of December, 2008.

My commission expires: 3/31/2012

  
NOTARY PUBLIC – Reg. # 115198